

STUDENT AWARDS ENTRY INFORMATION

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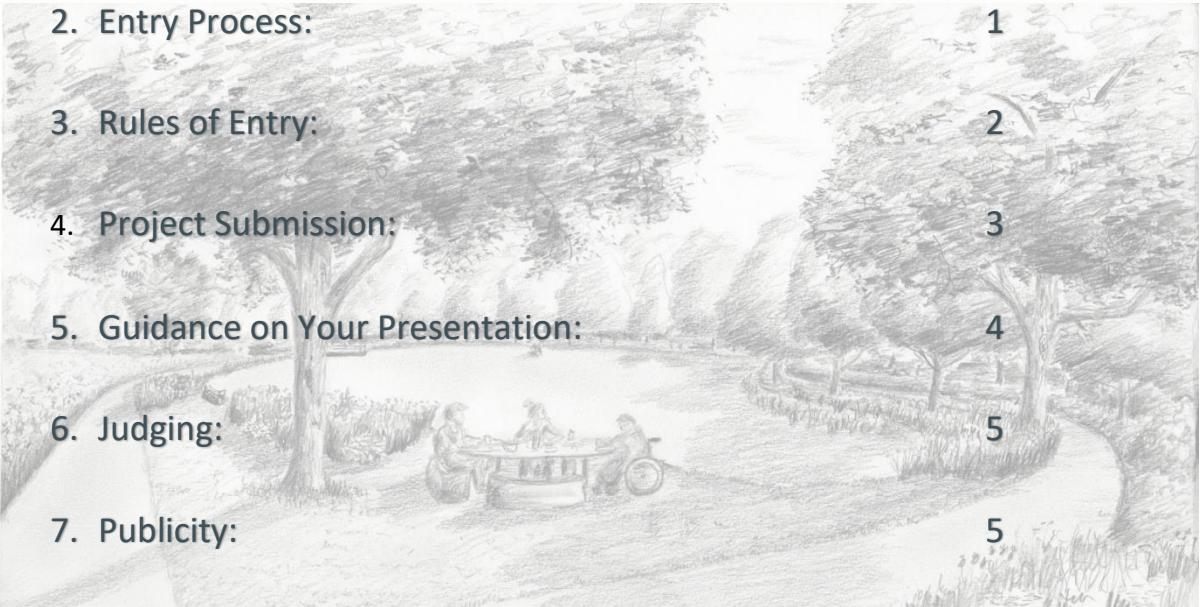
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1. AWARD CATEGORIES, ENTRY DEADLINES AND FEES

NO	AWARD CATEGORY	DESCRIPTION	ELIGIBILITY	FEE
15.	Student Design Award – Commercial	For a constructed or not constructed commercial design completed by a Student Member while a student.	Student Members & qualifying Pre-Registered Members	'Early Bird' fee £32 By 18 th November. Standard Fee £53 by 2 nd December.
16.	Student Design Award – Domestic	For a constructed or not constructed commercial design completed by a Student Member while a student.	Student Members & qualifying Pre-Registered Members	'Early Bird' fee £32 by 18 th November. Standard Fee £53 by 2 nd December

All prices inclusive of VAT

Note that students may also enter “Category 9: Design for the Environment” & “Category 10: Healing, Learning or Community Landscapes & Gardens”. Please see the “Main Awards Entry Information” and “Main Entry Form” if you wish to enter these categories.

Following registration and payment, the deadline for the electronic submission of all projects to the SGD Dropbox is Wednesday 13th January 2021.

- Projects are judged anonymously
- Finalists will be announced at the end of March 2021
- Winners will be announced at the SGD Award Ceremony on Friday 11th June 2021

2. ENTRY PROCESS

- Complete a Student entry form for **each** project/category you are entering ON THE AWARDS PAGE OF THE SGD WEBSITE and pay the entry fee. Receipt of payment will be sent automatically.
- Confirmation of registration will be emailed by the SGD Awards office, when both payment and entry form(s) have been received and checked, and this will include the unique entry ID for that submission. Each project submission will be given its own unique ID.
- An invitation to the SGD Dropbox unique folder for each pdf submission will be emailed to you.
- Add your pdf submission to the SGD Dropbox folder by the deadline date (see above). Please note all electronic submissions must be made anonymously.
- Alert SGD by email to awards@assocmanagement.co.uk when you have added your entry to the SGD Dropbox and your successful submission will be acknowledged.

3. RULES OF ENTRY

1. Completion and submission of the entry form will be taken as confirmation that you have read, understood and will abide by the 'Rules of Entry'.
2. Entries for the Student Design Awards must have been completed whilst a student.
3. The entrant must be an SGD Student Member in 2020 or have progressed from Student Member to Pre-Registered Member since 1st September 2019. If a Pre-Registered Member enters the Main Awards, they may not enter the Student Awards.
4. The work submitted must be the sole work of the student entering.
5. No evidence of the name of the Student designer or their college should appear in the pdf project submission. The judges will not see the entry form.
6. Entrants may submit as many individual entries as they wish.
7. Design for Student Members' own gardens cannot be entered.
8. All requirements must be met, or your submission may be excluded
9. Your submission pdf file title must be the 'full unique entry ID' provide by SGD only
10. Fees are non-refundable even if an entry is withdrawn or excluded
11. Any submissions received after the deadline will not be considered for an Award
12. The SGD reserves the right to reject any materials submitted as unsuitable in specification or quality and to request replacement
13. The organisers reserve the right to amend entry criteria
14. The organisers reserve the right to amend or merge or withdraw Award categories without notice or explanation
15. No correspondence will be entered into and no individual feedback will be provided

JUDGES' DECISIONS ARE FINAL

4. PROJECT SUBMISSION

Advice for your submission can be found in section 5 below.

Your presentation must be submitted as a single pdf titled only with its unique entry ID. Nothing in your submission should identify you or your college. Provide a maximum of 14 landscape pages in your .pdf in the following order:

4.1 Cover Sheet to include

- Your full unique entry code (supplied by SGD on receipt of your entry form and fee)
- Your project's title.
- Category entered

4.2. Client Brief, Project Statement and Environmental Contribution

- Maximum of two pages
- 20pt text must be used
- Presented in a maximum of 5 bullet points per page
- Maximum word count - 175 words per page

4.3 Site Context/Site Analysis

- One page only
- 20pt text must be used
- Must show context of the submitted project, including if designing as part of a larger space
- Must show the property/buildings in relation to the space designed
- Graphics are welcome

4.4 Masterplan/Presentation Plan (the plan that you would present to a client) – one page only

4.5 Planting Plan & Plant Schedule - two pages maximum

4.6 Supporting drawings - up to seven and these may include:

- Sections, especially if a sloping site
- Perspectives
- Isometrics or other 3d visuals
- Design detailing

Anything that will convey further understanding of your project including images of physical models.

For promotional purposes we would also like you to submit photographs as .jpg at a minimum of 300dpi of:

- The presentation plan
- Other material that would promote your entry to best effect
- All these .jpg images must be titled with the entries “**full unique ID**” supplied by SGD followed by sequential numbering

5. GUIDANCE ON YOUR PRESENTATION

- Keep in mind that you are selling your design idea to a panel of expert judges.
- Adhere to the presentation requirements; submit material accurately; the order is important.
- Remember the judges have limited time so need to understand and get the best possible impression of your project quickly.
- Plans should be populated to help understanding of usage (e.g. house, parking, garage, entrance).
- Ensure your project shows technical competency and the presentation is as eye catching as possible.
- Keep text to an absolute minimum and ensure all text used can be easily read either at normal viewing or if zoomed in.
- All pages must be the same size and landscape before making them into a pdf; e.g. size all to A4 landscape before adding to pdf
- You could use for example either “Microsoft Word” or “Microsoft Publisher” to create your submission before converting it to a .pdf
- The pdf must be a maximum of 12MB.
- If using ‘Word’ save each page with compressed image as landscape at A4 size before adding any text and then add to your pdf submission.
- Use vectorised text to ensure judges can zoom in to read detail (not available if using ‘Word’); examples of software for this are Adobe Illustrator, Adobe In Design, CAD.
- If you need assistance with creating your pdf there are options, just google; one example is <https://smallpdf.com>

6. JUDGING

- The judging panel is comprised of experts in the Industry and selected by the SGD.
- The Judges' comments for the winning entries may be used at the Awards Ceremony and on the winners' page of the SGD Awards website.
- Should the judging panel consider that none of the projects in a category meets the required standard then an Award will not be made.
- Should the judging panel consider that a project is better suited to a different category they have the right to move the project without reference to the entrant.
- The organisers reserve the right to add or remove judges.
- It is closed judging; entrants cannot present work to the Panel.



7. PUBLICITY

- The publicity for the awards will be handled solely by the SGD in line with prior agreement made with its media partner
- Applicants cannot issue information to the UK press without the express permission from the SGD.
- There is no guarantee of publicity for all award categories in Homes & Gardens magazine and the media partner reserves the right to make the final decision on editorial content.



8. Certificate & Logos

- Finalists will receive a finalist logo when the shortlist is announced.
- Winners and finalists will receive three applicable certificates at the ceremony

Winners will receive a winner logo after the Awards Ceremony.